**MINISTRY OF COMMERCE**

**DIRECTORATE OF NATIONAL CONSUMERS’ RIGHT PROTECTION (DNCRP)**

**PERSONNEL DATA SHEET (PDS)**

|  |
| --- |
| **GENERAL INFORMATION** |
| PSC MERIT SERIAL |  |  |  |  |  |  |  |  | \*NATIONAL ID NO. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| \*Name in Bangla |  | \*Father's Name in Bangla |  |
| Name in English |  | Father's Name in English |  |
| Home District |  | \*Mother's Name in Bangla |  |
| Birth Date |  | Mother's Name in English |  |
| Posting |  | Order/Join Date |  |
| Location |  | Confirmation G.O. Date |  |
| Sex |  | Religion |  |
| Marital Status |  | \*Freedom Fighter | □ Yes □ No |
|  |  | \*Child/Grand Child of Freedom Fighter | □ Yes □ No |
|  |  |  |  |
| **SPOUSE INFOMATION** |
| \*Name in Bangla |  | Name in English |  |
| Home District |  | Occupation |  |
| Designation |  | Location |  |
| **ADDRESS INFORMATION** |
| **PERMANENT ADDRESS** | **PRESENT ADDRESS** |
| Village/House No. & Road |  | Village/House No. & Road |  |
| Post Office |  | Post Office |  |
| Police Station |  | Police Station |  |
| District |  | District |  |
| Telephone No. |  | Telephone No. |  |
| \*Mobile Phone Number |  | \*Mobile Phone Number |  |
|  |  | \*e-mail Address |  |

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| PSC MERIT SERIAL |  |  |  |  |  |  |  |  |  |
| **CHILDREN INFORMATION** |
| \*Name in Bangla | Name in English | Birth Date | Sex |
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| **LANGUAGE INFORMATION** | **VESTING OF POWER CRP ACT, 2009** |
| Language | Read | Write | Speak | Power | Date of Notification |
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| **EDUCATONAL QUALIFICATION** |
| Name of Institution | Principal Subject | Degree | Passing Year | Result | GPA/CGPA | Distinction |
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|  |  |  |  |  |  |  |
| **LOCAL TRAINING** |
| Course Title | Institution | \*Location | Period | Grade | Position |
| From | To |
|  |  |  |  |  |  |  |
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| PSC MERIT SERIAL |  |  |  |  |  |  |  |  |  |
| **FOREIGN TRAINING** |
| Course Title | Institution | Country | Period | Grade | Position |
| From | To |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **FOREIGN TRAVEL** |
| Country | Purpose | Period |
| From | To |
|  |  |  |  |
|  |  |  |  |
| **ADDITIONAL PROFESIONAL QUALIFICATION** |
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| **HONOURS AND AWARD** |
| Title of Award | Ground | Date |
|  |  |  |
|  |  |  |
| **OTHER SERVICES (PRIOR THIS POST)** |
| Name of Employer | Address | Type of service | Position | Period |
|  |  |  |  | From | To |
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| PSC MERIT SERIAL |  |  |  |  |  |  |  |  |  |
| **\*LEAVE (except CL) PARTICULARS** |
| Type of Leave | From | To | Duration |
|  |  |  |  |
| **PROMOTION PARTICULARS** |
| Rank | Promotion Date | G.O. Date | Nature of Promotion | Pay Scale |
|  |  |  |  |  |
| **\*DISCIPLINARY ACTIONS/CRIMINAL PROSECUTION** |
| Category | Description | Present Status(P.I /R.P/ Judgment/Appeal/Review/Revision) | Judgment | Final Judgment | Remarks |
| Departmental |  |  |  |  |  |
|  |  |  |  |  |
| Anticorruption |  |  |  |  |  |
|  |  |  |  |  |
| Criminal |  |  |  |  |  |
|  |  |  |  |  |
| \* P.I- Primary Inquiry, R.P- Regular Proceeding |
| **POSTING RECORDS** |
| Post | Organization | \*Type of Posting(Regular/Deputation/Lien/osd/Others) | Location | Period | Pay Scale |
| From | To |
|  |  |  |  |  |  |  |
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N. B. 1. Please Fill up the Personnel Data Sheet Page-1,Page-2,Page-3,Page-4

 2. Please Enclose All Academic & Training Certificates (Photocopy Attested) & A Recent Passport Size Colour Photo (Without Stapling).

Signature:

Name:

Date: